



## EMPLOYMENT OPPORTUNITY

### PUBLIC WORKS EQUIPMENT OPERATOR 1

### EXTERNAL POSTING

**Job Type:** Full-time Permanent  
**Opening Date:** January 24, 2024  
**Closing Date:** Open until filled  
**Compensation:** \$20.12 - \$25.16

#### Job Summary:

Under the supervision of the Public Works Supervisor, the Equipment Operator 1 responsibilities are to; support Public Works projects by operating **skid steer with attachments, water truck, bucket truck, one-ton truck, roller packer and utility vehicles (UTV's)** and other equipment, repair and maintain roads, sidewalks, ditches, grounds, and other RM property, assist in the installation and maintenance of traffic control devices, act as a supporting crew member, perform general and preventative maintenance on RM equipment, and adhere to established municipal policies, procedures, safe work practices as well as Workplace Safety & Health Standards and regulations.

#### Duties and Responsibilities:

- Support Public Works projects and responsibilities by;
  - Operating heavy equipment such as **water truck, bucket truck, one-ton truck, roller packer, skid steer (with attachments) and utility vehicles (UTV's)**,
  - Operating other equipment such as grass cutting equipment, lawnmowers, jackhammers, chain saws, generators, compressors, tampers, rollers, and any other hand and power tools necessary to perform various daily tasks,
  - Reading and interpreting engineering drawings as required,
  - Ensuring proper street grade, drainage construction and compaction,
  - Adhering to all equipment manufacturer's instructions, RM procedures and protocols.
- Repair and maintain roads, sidewalks, ditches, land and/or grounds owned/managed by the municipality by;
  - Clearing snow from sidewalks and RM parking lots; adhering to guidelines set for sidewalk cleaning and sanding, or as instructed by supervisor,
  - Digging ditches, culverts, holes,
  - Loading and unloading stone, gravel and other material,
  - Breaking concrete and removing debris,
  - Applying asphalt,
  - Preparing and cleaning worksites,
  - Conducting lawn maintenance including grass cutting and trimming,
  - Assisting with landscaping by tree planting, shoveling, trimming, weeding, sodding, rototilling, cleaning and watering.
- Assist in the installation and maintenance of traffic control devices by;
  - Routinely checking for malfunctioning/burnt out lights and reporting on same to ensure timely response,
  - Performing routine installations and maintenance functions as required,

- Working safely at all times when installing or repairing devices.
- Act as a supporting crew member by;
  - Assisting and guiding labourers, seasonal, term, temporary, probationary and student personnel in the absence of an RM supervisor/manager, or a higher classification Equipment Operator (2 or 3),
  - Reporting all issues regarding staff to an RM supervisor or manager immediately.
- Perform general and preventive maintenance on equipment by;
  - Cleaning, lubricating, checking levels (such as air, oil, water, and other),
  - Replenishing air/fluids as required, and as per manufacturers recommended standards, or RM procedures,
  - Maintaining accurate records of all repairs,
  - Identifying and locking out any unsafe, or potentially unsafe equipment immediately.
- Adhere to established municipal policies, procedures, safe work practices as well as Workplace Safety & Health Standards and regulations.

#### Special Requirements:

- Accept Standby Time and Callback as required.

#### Knowledge, Skills, and Abilities:

- Thorough working knowledge of heavy equipment operating principles including the hazards and safety precautions common to heavy equipment operations.
- Working knowledge and experience operating skid steer with attachments, water truck, bucket truck, one-ton truck, roller packer and utility vehicles (UTV's).
- Working knowledge and experience in the safe use, operation and maintenance of various types of equipment.
- Knowledge of municipal policies and procedures pertaining to street and drainage system construction, maintenance, and improvement.
- Knowledge of achieving grade, drainage, proper compaction, street and drainage system construction techniques.
- Working knowledge of public works related manual labour tasks related to roads, ditches, and buildings.
- Ability to understand and follow specific verbal instruction.
- Ability to work independently under minimal supervision, and also work effectively in a team environment.
- Physically capable of performing manual labour for extended periods of time; lifting up to 50 pounds frequently and 20 pounds consistently, working overhead and at heights, working outdoors in all weather conditions.
- Ability to accept Stand-by time and Callback is essential.

#### Credentials and Experience:

- Successful completion of a high school diploma or GED equivalent.
- Valid Province of Manitoba driver's class five (5) license (with air endorsement considered an asset),
- Two (2) years of heavy equipment operation experience, or an equivalent combination of experience, training and education.
- Certification in the handling of chemicals (WHMIS), or the ability to attain.
- Experience in general and preventative heavy equipment/other equipment/tool maintenance.

- Experience with reading and interpreting engineer drawings.
- Experience performing manual labour related to the repair and maintenance of roads, grounds and buildings.
- Demonstrated ability to;
  - follow safety procedures and protocols,
  - attend work regularly, and punctually,
  - respond to citizen/customer inquiries in a respectful manner.
- Demonstrated ability to work independently under minimal supervision, and also work effectively in a team environment.
- Demonstrated ability to establish and maintain effective working relationships with supervisor, and colleagues.
- Satisfactory Criminal Record Check and Child Abuse Registry Check.

Working Conditions and Physical Demands:

- Work requiring the exertion of up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects.
- Work requires the ability to work at various heights, climbing, kneeling, crouching, reaching, standing, walking, pulling, lifting, and grasping.
- Vocal communication is required for expressing, exchanging ideas by means of the spoken word.
- Hearing is required for receiving verbal direction regarding work assignments and direction, the operation of machines and motor vehicles or equipment.
- Subject to inside and outside environmental conditions, extreme cold, extreme heat, and noise.

**Submit resume in confidence;**

- By mail or in person in a sealed envelope marked **APPLICATION – EQUIPMENT OPERATOR 1, Attention Carli Maxim, 3021 Birds Hill Road, R2E 1A7**
- By email to: [carli.maxim@eaststpaul.com](mailto:carli.maxim@eaststpaul.com)

**For more information, please contact;**

Carli Maxim  
Human Resources  
(204) 594-4403  
Rural Municipality of East St. Paul

***The R.M of East St. Paul wishes to thank all candidates for their interest in this position, however, only those individuals considered for an interview will be contacted.***