|  |  |
| --- | --- |
| Owner’s Name:  **CONTACT** | |
| Mailing Address: | |
| City: | Prov: |
| Postal Code: | |
| Phone: | Cell/Work: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Primary Building:  **DOCUMENTS** | | Accessory ( > 10 m2 or constructed floor): | | Excavation & Fill: | |
|  | Lot Grade Plan (3) |  | Site & Drainage Plan (3) |  | Landscape Sketch (3) |
|  | Site Plan |  | *\*More detailed plans may be required* |  | *\*More detailed plans may be required* |
|  | Landscape Sketch (within 30 months of receiving lot grade permit) |  | *If sketch is unsatisfactory* |  | *If sketch is unsatisfactory* |

|  |  |  |  |
| --- | --- | --- | --- |
| Lot Grade Permit (Non-Refundable) | **House** | **Acct:** 32220-10-0000-000 | $350.00 |
|  | **Accessory Building** | **Acct:** 32220-10-0000-000 | $235.00 |
| Lot Grade Deposit (Refundable\*) | **House**  Residential | **Acct:** 22010-10-0000-000 | $2,320.00 |
| **Accessory Building** 107 – 600 sq. ft. | **Acct:** 22010-10-0000-000 | $350.00 |
| **Accessory Building** 601 – 1200 sq. ft. | **Acct:** 22010-10-0000-000 | $870.00 |
| **Accessory Building**  > 1201 sq. ft. | **Acct:** 22010-10-0000-000 | $1,160.00 |
| **Non-residential**  All buildings | **Acct:** 22010-10-0000-000 | $3,480.00 |
|  | **Any structure related to a subdivision where the Developer is not required to provide a letter of credit for lot grading drainage works exceeding $5,000.00** | **Acct:** 22010-10-0000-00 | $5,000.00 |
| **Total:** | | |  |

**FEES**

**Construction Address:­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Legal Description: Lot: \_\_\_\_ Block: \_\_\_\_ Plan: \_\_\_\_\_\_\_\_**

**Scope of Work:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**No excavation shall take place on the property until such time as the Rural Municipality has set all applicable elevations. The applicant or designate shall contact the RM of East St. Paul Operations Department at 204-668-8336, during normal business hours to make an appointment to meet the municipal surveyor on site prior to elevations been given.**

I undertake to observe and perform the provisions of all Dominion or Provincial statutes or regulations, AND the applicable By-laws, schemes and regulations or orders or agreements and plan continued in force in the R.M. of East St. Paul affecting said land; and all specifications or instructions issued by the duly authorized officers of the Municipality in respect of the work incidental to the subject matter of this application and to indemnify the Municipality against all losses, costs, charges or damages caused by or arising out of anything done pursuant to any permit issued under this application. A charge of $100.00 will be applied for re-staking.

**This application is hereby approved subject to the conditions set out herein and receipt of payment of fees and deposits specified.**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applicants Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**