



DELEGATION PROCEDURES FOR COUNCIL MEETINGS

The Chair may limit the time taken by a delegation to ten (10) minutes, after which Council may wish to ask questions of the delegates. All questions must be channeled through the Chair. A maximum of three (3) people from the delegation will be allowed to speak provided all three speakers have previously registered to be part of the delegation.

To allow members of Council to prepare for delegations, all presenters shall register in writing with the Chief Administrative Officer no later than **10:00 am** on the Thursday before the council meeting and advise the Chief Administrative Officer in writing of the topic and scope of the presentation.

There shall not be a limit to the number of delegations included on the agenda of a council meeting, but the Chief Administrative Officer is granted authority to schedule delegations as deemed appropriate.

The Chair may terminate a presentation if the spokesperson displays inappropriate behaviour or improper conduct.

No member of Council shall express their personal opinion or that any specific action should be taken until the delegation has ended and after debate has taken place during Business Arising from Delegations.

The above information was made available from the R.M. of East St. Paul's Procedural By-law 2010-14.

